



# **COMET Registration Instructions**

#### Step 1. Click on the following link;

https://mycomet-oceania.analyticom.de/en/login

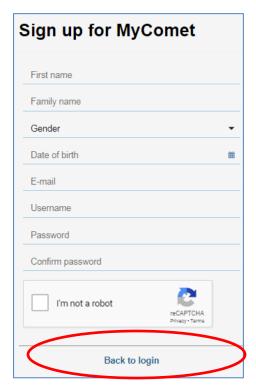
### Step 2. Create your MyComet profile

If you are new to football and have never been registered to another club in NZ then you need to create your MyComet profile by clicking on "Do not have a profile - Sign up".

If you have an existing membership (with any club) then your profile has already been created and

you can proceed straight to Step 3.





#### Step 3. Login to MyComet portal

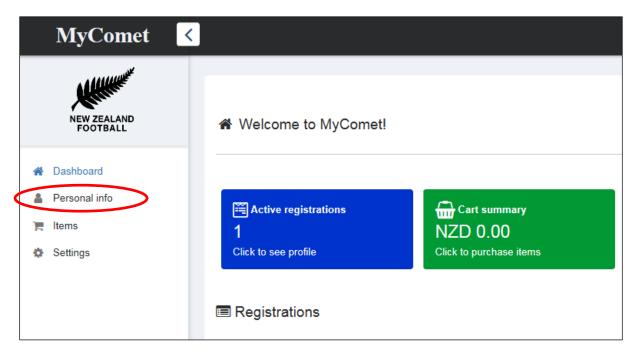
If you are an exisitng member or have just created your profile as per Step 2, then you should now be in possession of your username and password. If you have not received your username and password from New Zealand Football or you can't remember them, then email <a href="mailto:registrations@nzfootball.co.nz">registrations@nzfootball.co.nz</a> or click 'forgot username/password'.





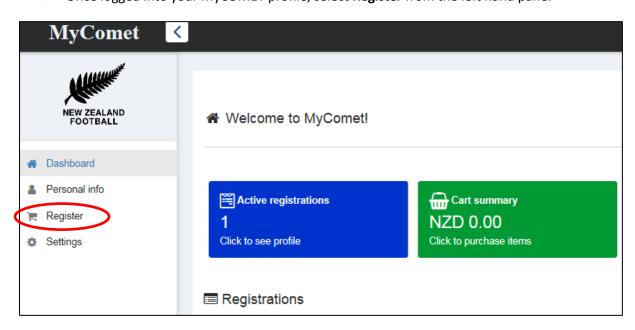


Step 4. Update Personal info

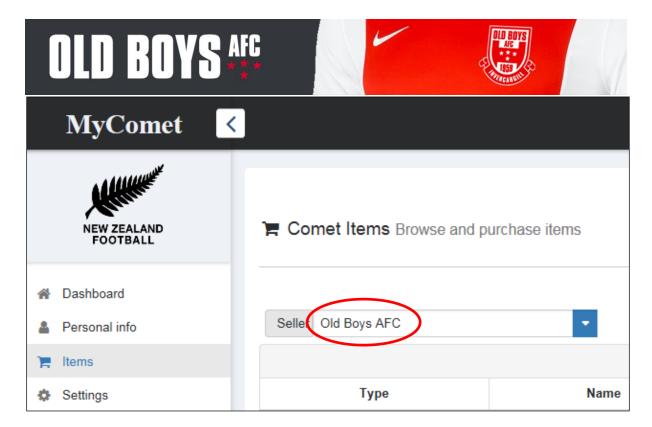


## Step 5. Register for Old Boys AFC

> Once logged into your MyCOMET profile, select **Register** from the left hand pane.



> Chose seller (Old Boys AFC) from the drop down menu on the right or typing **Old Boys AFC** in cell provided.



> You will now see a list of all the products Old Boys AFC are offering, including the name of the product, the type, the fee model, and price of it.



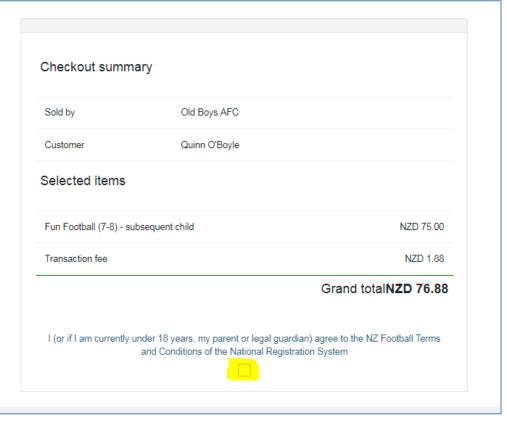
> Select the **green shopping trolley** to add a product(s) to your cart.

{Note: For parents registering for numerous children you will need to create separate MyComet profile for each child. i.e. individual login details. You must only select the registration/product type for the child you are logged under}.

> Then scroll down and click and **Proceed to Checkout** to view your cart summary.







- Once satisfied with your cart summary, click the box at the bottom (highlighted yellow on above image)
- > Click **submit payment** or **pay later** option

After successful payment you will be sent a receipt of payment. From your MyCOMET profile you will be able to view all your past payments and registrations.